



355 Wyecroft Rd. Unit D
Oakville, ON L6K 2H2
(289) 795 - 0584

INNOVATIVE STUDIO PROTOCOL

August 22nd, 2020

KEEPING OUR LOVED ONES SAFE FROM COVID-19

This document outlines the safety measures that we are taking in order to facilitate in-person classes and what you as a parent needs to know about classes with Innovative Arts in 2020. We are taking every precaution, beyond government guidelines, to ensure that we are doing our part to keep our community, families and students safe and healthy this fall.



Limiting personal items

Please avoid bringing un-necessary personal items into the facility. A binder, water bottle and writing tool should be all that is needed.

Pre-Screening

Each day before arrival, all students and staff are required to perform and digitally submit a symptom check (URL on website). A staff member will be positioned at the door to confirm that all who enter the facility have been properly screened and will track when your student enters and exits the building for contact tracing purposes. If the student is experiencing a fever or other symptoms, they are not permitted to enter the facility and will be asked to get tested before safely returning.

Symptoms: Fever (temperature of 37.8°C or greater) • New or worsening cough • Shortness of breath • Sore throat • Difficulty swallowing • Nausea/vomiting, diarrhea, abdominal pain • Runny nose, or nasal congestion – in absence of underlying reason for these symptoms such as seasonal allergies, post nasal drip, etc.

Keeping it Hygienic

Cleaning and Sanitizing (Fogging)

All surfaces will be sanitized a minimum of twice a day using Health Canada approved agents. Common touch points will be cleaned regularly and any items used will be disinfected between use. With the use of an ultra low volume electrostatic fogger, a non-toxic sanitizing solution kills 99.95% of all microbes within seconds. Lysol wipes will also be made available for students and teachers to use throughout the facility as needed.

Regular Hand-washing

Upon entrance, and integrated into the daily schedule, proper hand washing or sanitizing will be enforced.

Face Coverings and Safety Shields

Masks covering the mouth and nose are required upon entry and in the hallways of our facility. All classroom rehearsal areas are set up with clear physical distancing markers and clear acrylic performance booths when appropriate for added protection. Once the student has arrived at their rehearsal station, they are able to take off their mask if they are comfortable doing so. Students who are singing or performing will be asked to perform behind the clear acrylic barrier and can move freely.

Physical Distancing

Students will be positioned in a way that promotes the expected 6 feet distance. Class activities are created to avoid any and all personal touching and classrooms are taped to reinforce the appropriate distances.

No Entry to Parents or Guests

Parents are not permitted into the facility without an appointment and are encouraged to discuss matters either outside by the door at pick-up / drop-off, or by phone / video conferencing. Parents/guests admitted will be required to wear PPE, screen digitally beforehand and to sign in and out.

Singing Restrictions

Singing will only be accommodated in a private rehearsal room with an online instructor or a single instructor while the performer is behind plexiglass. For students who are working with an online teacher they will work in a private room on an Innovative Arts Device and will wipe down the device for the next student. Singing rooms will be used in rotation to ensure that we decrease the amount of traffic per room per evening and maximize cleaning.

Air Purification

We have installed a Winix D480 True HEPA Air Purifier designed for use in large rooms in our Dance Studio where students will be taking class. This 3 Stage Purification System captures all unseen particles and impurities suspended in the air.

Extra Precautions

Students will not be permitted to bring food into the facility.

Students will be expected to ask for permission to go to the bathroom to avoid traffic and Bathrooms will be organized by cohort/Squad.

Pick-up / Drop-off will take place outside and we encourage parents to stay near their cars and try to use the same parking stall each day.

Programming

Within our 8-10 person Squads, students will train, develop and explore the performing arts. The significant changes are as follows:

- Acting and Dancing will be done Socially Distant
- Singing will only be done in a Private Room, behind Plexiglass or a combination of the two.
- Performing for the group will be done with a mask/shield or lip synced
- No integration with other classes/squads
- Any room where singing is performed will be cleaned between students

Squad

A Squad is limited to 10 persons, including both students and staff. This means that each will operate independently with dedicated rooms and staff facilitating the programming. Squads will not interact with other students and teachers, as well they will have their own bathrooms.

Staggered Drop-Off / Pick-up Times

On evenings where there are one or more Squads attending at once Students drop off and pick up will be staggered with up to 30 minutes of time to clean and prepare for the next Squad. Teachers and Students will be restricted to their own Squad and will not mix.

In good faith, Innovative Arts is not penalizing any families who wish to withdraw their children up to 7 days before program commencement.

Mandatory Reporting

In the unlikely event of a positive case of COVID-19 in our community, all families will be immediately notified and the local public health unit will advise next steps. Halting of in-person programming and immediate testing would be necessary. All programs will be offered online.

If a student is ill and therefore unable to attend in-person lessons and/or we are unable to deliver our classes in-person for any reason, we will be offering replacement classes delivered via an online platform such as Zoom where available. In these cases, the additional in-person Academy fee will be refunded on a prorated basis plus an additional \$20 administrative processing fee.

Should a Student start displaying symptoms of COVID-19, provincial guidelines will be followed.

Mandatory Liability Waiver

All guardians must complete and sign the mandatory liability waiver. To be completed upon registration for in-person classes.