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INNOVATIVE ARTS COVID-19 STUDIO PROTOCOL

Updated August 25, 2021

KEEPING OUR LOVED ONES SAFE FROM COVID-19

This document outlines the safety measures that we are taking in order to facilitate in-person programs. Keeping our students and staff safe is a community effort and we ask that you kindly review and adhere to the regulations outlined below.

COVID -19 Pre-Screening

Symptom Check

Each day before arrival at the studio, all students, teachers, staff members, and volunteers are required to submit a symptom check electronically. The pre-screening form is available [here](#) as well as on our website and linked on the front door. A staff member or volunteer will be positioned at the door to confirm that all who enter the facility have been properly screened and will track when your student enters and exits the building for contact tracing purposes. If a student or staff member is experiencing a fever or other symptoms, they are not permitted to enter the facility and will be asked to get tested before safely returning.

Symptoms: Fever (temperature of 37.8°C or greater) • New or worsening cough • Shortness of breath • Sore throat • Difficulty swallowing • Nausea/vomiting, diarrhea, abdominal pain • Runny nose, or nasal congestion – in absence of underlying reason for these symptoms such as seasonal allergies, post nasal drip, etc.

Sanitization Procedures

Cleaning

All high touch surfaces will be sanitized a minimum of twice a day, using Health Canada approved agents. Any items used by students will be disinfected between uses. Lysol wipes will be made available for students and teachers to use throughout the facility as needed. A cleaning log will be kept and made available for Staff and Students to see in the Front Office. Everyone who enters the building will be asked to sanitize their hands upon arrival.

Air Purification and Fogging

We have installed Air Purifiers in all studio classrooms where students will be working. These 3 Stage Purification Systems capture unseen particles and impurities suspended in the air. Between classes, we use an ultra low volume electrostatic fogger with a non-toxic sanitizing solution that kills 99.95% of all microbes within seconds.

Safety Policies

Physical Distancing

Students will be positioned in a way that promotes a 2-3 meter distance whenever possible. Class activities are created to avoid close physical interaction and classroom floors are taped out to reinforce the appropriate distance between students. Students will be expected to ask permission to leave the classroom to avoid hallway traffic and bathrooms will be assigned by cohort/class. Students will be released in small groups at the end of class and pick-up/drop-off will take place outside.

Limiting personal items

Students are asked to bring only those items needed for class into the studio. This includes, but not limited to, a mask, water bottle, binder/script, and pencil. Extra items are expected to stay at home or in the car.

Face Coverings and Safety Shields

Masks covering the mouth and nose are required upon entry into our facility. Masks will be required during class unless otherwise specified by the instructor. Clear acrylic shields are available for when social distancing cannot be maintained. Students will only be singing while behind clear acrylic booths that act as moisture barriers.

No Entry to Parents or Guests

Parents and guardians are not permitted into the facility without an appointment and are encouraged to confer with staff members either outside at pick-up/drop-off, or by phone/video conferencing. Guests admitted into the building will be required to wear PPE, complete a pre-screening form beforehand, and to sign in and out.

Cohorts

All programs are limited to 11 persons, including students, staff, and volunteers. Each class will operate independently with dedicated rooms and staff facilitating the programming. Cohorts will not interact with other students and will have their own bathrooms and hooks for belongings.

Mandatory Reporting

If a student is ill, they are expected to stay home. In the unlikely event of a positive case of COVID-19 in our community, all families will be immediately notified and the local public health unit will advise next steps. Halting in-person programming and requesting immediate testing may be necessary. Should a student start displaying symptoms of COVID-19, the following provincial guidelines will be enacted:

- Student's parent will be contacted for immediate pick up
- Student will be isolated until pick up
- Student will be expected to provide a negative COVID-19 test result before returning to the studio
- If a student provides a positive COVID-19 Test, Public Health will be notified and a new set of protocol will be put in place

Liability Waiver

All guardians must complete and sign the mandatory liability waiver. This is to be completed upon registration for in-person classes. A digital version will be provided and a paper copy can be provided upon request.

